

HIRING OPPORTUNITY: CITY OF WATERTOWN

DEPARTMENT: Public Works

POSITION TITLE: Motor Equipment Shop Foreman

SALARY RANGE: \$49,493 - \$62,133

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

PLEASE NOTE: This is a competitive title in the classified civil service. Appointment will be on a **provisional** basis only. To be eligible for permanent status, the individual accepting appointment will be required to pass a civil service exam and score among the top three.

DISTINGUISHING FEATURES OF THE CLASS: This is the second level classification for Motor Equipment Maintenance/Supervision and is responsible for repairing and maintaining City vehicles. Responsibilities include diagnosing and troubleshooting problems; performing preventative maintenance; performing all types of repair work as necessary; performing vehicle inspections; supervising mechanics for work progression and quality control. Work is performed under general supervision of the fleet manager/department head. Serves as the Fleet Manager in his/her absence.

MINIMUM QUALIFICATIONS: either

- A. Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents to grant degrees with an Associate's Degree or higher or certificate in motor equipment technology or mechanics; or
- B. Associate's Degree or higher in a technical or trade oriented field and 1 year of experience in a motor equipment repair shop; or
- C. Graduation from high school or possession of a high school equivalency diploma supplemented by a technical or vocational program in motor equipment repair shop and 3 years of experience performing repair and maintenance of motor equipment under the supervision or direction of a skilled motor equipment mechanic; or
- D. An equivalent combination of training and experience as defined by the limits of above.

DRIVER'S LICENSE REQUIREMENT:

Must possess and maintain a valid NYS Driver's License.

SPECIAL REQUIREMENT:

Must obtain Group 1 and 2 NYS Motor Vehicle Inspector certification within 90 days of date of employment. Must maintain this certification to continue employment.

HOW TO APPLY: Apply through the online portal: <https://watertown-portal.mycivilservice.com/jobopps>

APPLICATION DEADLINE: 09/15/2024

Email civilservice@watertown-ny.gov for a complete job description.