

HIRING OPPORTUNITY: CITY OF WATERTOWN

DEPARTMENT: Flower Memorial Library

POSITION TITLE: Librarian II

SALARY RANGE: \$60,884 - \$80,236

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

PLEASE NOTE: This is a competitive title in the classified civil service. Appointment will be on a **provisional** basis only. To be eligible for permanent status, the individual accepting appointment will be required to pass a civil service exam and score among the top three.

DISTINGUISHING FEATURES OF THE CLASS: This position performs professional librarian duties involving planning, directing and implementing a functional area of the library such as the Teen Space, Genealogy or Children's area. The Librarian II also acts as one of the primary reference staff. The work is performed under the general supervision of the Library Director with leeway allowed for use of independent judgment in carrying out the details of the work. Performs related work as required.

MINIMUM QUALIFICATIONS:

A Master's Degree in Library Science from a library school that is accredited by the American Library Association and one (1) year of professional library experience

SPECIAL NECESSARY REQUIREMENT:

Eligibility for a New York State Public Librarian's Professional Certificate at time of application. Possession of certificate within six (6) months of appointment.

HOW TO APPLY: Apply through the online portal: <https://watertown-portal.mycivilservice.com/jobopps>

APPLICATION DEADLINE: 9/30/2025

Email civilservice@watertown-ny.gov for a complete job description.