

HIRING OPPORTUNITY: CITY OF WATERTOWN

DEPARTMENT: Flower Memorial Library

POSITION TITLE: Librarian I

SALARY RANGE: \$55,599 - \$65,05573,149

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

PLEASE NOTE: This is a competitive title in the classified civil service. Appointment will be on a **provisional** basis only. To be eligible for permanent status, the individual accepting appointment will be required to pass a civil service exam and score among the top three.

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for basic level librarian duties. The Librarian I may serve as the head of a functional area of the library such as Teen Space, Genealogy, or the Children's area. Employees in this class are expected to perform specific applications of professional duties under the general supervision of the Library Director. Performs related work as required.

MINIMUM QUALIFICATIONS:

A Master's Degree in Library Science from a library that is accredited by the American Library Association.

SPECIAL REQUIREMENT:

Eligibility for a New York State Public Librarian's Professional Certificate at time of application.
Possession of certificate within six (6) months of appointment.

HOW TO APPLY: Apply through the online portal: <https://watertown-portal.mycivilservice.com/jobopps>

APPLICATION DEADLINE: 12/4/2025

Email civilservice@watertown-ny.gov for a complete job description.