

# HIRING OPPORTUNITY: CITY OF WATERTOWN

DEPARTMENT: Wastewater Treatment Plant

POSITION TITLE: WWTP Process Worker II

SALARY: \$48,570 - \$63,731

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

PLEASE NOTE: This is a competitive title in the classified civil service. Appointment will be on a **provisional** basis only. To be eligible for permanent status, the individual accepting appointment will be required to pass a civil service exam and score among the top three.

**DISTINGUISHING FEATURES OF THE CLASS:** This is the third level of the Wastewater Treatment series and is licensed. This level often requires that the individual work alone as the sole employee at the facility, be responsible for all types of problem solving tasks, be the first line responder at an anomaly or emergency event and performance of operational adjustment tasks to assure efficient wastewater treatment. The individual would be placed as crew chief over subordinates and be responsible for planning and executing maintenance and repairs to large equipment or special operational assignments involving two to three subordinates. Additional responsibilities include conducting performance tests and demonstrations to train subordinate employees; and performing routine laboratory tests. The incumbent does related work as required..

**MINIMUM QUALIFICATIONS:** Either

- (A) Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents to grant an Associate's Degree or higher in engineering; microbiology, chemistry, public health technology, or a closely related field; and 2 years experience at a minimum grade 3A facility as defined by the NYS Department of Environmental Conservation; or
- (B) Graduation from high school or possession of a high school equivalency diploma and 4 years experience at a minimum grade 3A facility as defined by the NYS Department of Environmental Conservation in the maintenance, repair and/or operation of equipment; or
- (C) An equivalent combination of training and experience as defined by the limits above.

**MINIMUM QUALIFICATIONS FOR PROMOTION:**

Possession of a Grade 3A Wastewater Treatment Plant Operator Certificate issued by the NYS Department of Environmental Conservation within 2 years of appointment and a minimum of 2 years experience as a Wastewater Treatment Plant Process Worker I.

**DRIVER'S LICENSE REQUIREMENT:**

Must possess and maintain a valid NYS Driver's License.

**SPECIAL NECESSARY REQUIREMENT:**

Possession of a Grade 3A or 4A Wastewater Treatment Plant Operator Certificate issued by the NYS Department of Environmental Conservation within 2 years of appointment. Must maintain at least a grade 3A certification for continued employment.

**Why join the City of Watertown?**

- ❖ Excellent medical, dental, and vision coverage
- ❖ Tuition reimbursement options
- ❖ NYS Retirement
- ❖ NYS Deferred Comp 457B Plan
- ❖ Vacation, sick and holiday pay

**HOW TO APPLY:** Apply through the online portal: <https://watertown-portal.mycivilservice.com/joboppps>

**APPLICATION DEADLINE:** 2/28/26

Email [civilservice@watertown-ny.gov](mailto:civilservice@watertown-ny.gov) for a complete job description.