

HIRING OPPORTUNITY: CITY OF WATERTOWN

DEPARTMENT: Department of Public Works

POSITION TITLE: Urban Forestry Assistant

HOURLY RATE: \$16.00

THIS IS A NON-COMPETITIVE CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: The successful applicants will be responsible for the care and of approximately 400 newly planted trees, in addition to providing follow-up care for several hundred other young trees planted in previous years. Duties primarily include watering, weeding, and mulching; however, the candidates will perform other related work as required, including the health of trees and shrubs. This role provides hands-on experience in urban forestry, community stewardship, and public service, with the opportunity to play an important role in various project, and attend meetings of Tree Watertown, the city's street tree committee.

Work hours will be from 7:30 a.m. – 4:00 p.m., Monday through Friday. The position will last approximately 12-14 weeks..

MINIMUM QUALIFICATIONS:

No specific experience is required; however, education or professional experience in urban forestry, forestry, landscape architecture, horticulture, urban ecology, conservation biology, or related fields is preferred. A valid driver's license is required.

HOW TO APPLY: Apply through the online portal: <https://watertown-portal.mycivilservice.com/jobopps>

APPLICATION DEADLINE: 03/31/2026

Email civilservice@watertown-ny.gov for a complete job description.