HIRING OPPORTUNITY: CITY OF WATERTOWN

DEPARTMENT: Wastewater Treatment Plant

POSITION TITLE: WWTP Process Worker III

SALARY: $57,406 - $75,526

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

PLEASE NOTE: This is a competitive title in the classified civil service. Appointment will be on a **provisional** basis only. To be eligible for permanent status, the individual accepting appointment will be required to pass a civil service exam and score among the top three.

DISTINGUISHING FEATURES OF THE CLASS: This is the fourth level of the Wastewater Treatment series, is licensed, and is responsible for performing complex operational and maintenance projects at the plant with oversight of assigned staff. Operational duties and responsibilities are second only to the Chief Operator and include full operational control and management of multiple facility processes together with assigned staff, operational control of a host of complex mechanical, pneumatic, hydraulic and electrical equipment, running the incinerator; making and recommending long-term operational adjustments; reviewing performance data and assisting with state reporting; performing routine laboratory tests; and providing work direction to plant staff. Incumbent at times will work alone as the sole employee at the facility and be responsible for all operational decisions and first line responses to anomalies and emergency events. Incumbent may be assigned extra duties such as facility training officer or facility safety officer.

MINIMUM QUALIFICATIONS: Either

(A) Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents to grant degrees with an Associate's Degree or higher in engineering; microbiology, chemistry, public health technology, or a closely related field; and 3 years experience at a minimum grade 3A facility as defined by the NYS Department of Environmental Conservation; or

(B) Graduation from high school or possession of a high school equivalency diploma and 5 years experience at a minimum grade 3A facility as defined by the NYS Department of Environmental Conservation in the maintenance, repair and/or operation of equipment; or

(C) An equivalent combination of training and experience as defined by the limits above

MINIMUM QUALIFICATIONS FOR PROMOTION:

2 years experience as a Wastewater Treatment Plant Process Worker II or 4 years as a Wastewater Treatment Plant Process Worker I.

DRIVER'S LICENSE REQUIREMENT:

Must possess and maintain a valid NYS Driver's License.

SPECIAL NECESSARY REQUIREMENT:

Possession of a Grade 3A or 4A Wastewater Treatment Plant Operator Certificate issued by the NYS Department of Environmental Conservation at time of appointment. Must maintain at least a 3A certification for continued employment.

Why join the City of Watertown?

- ❖ Excellent medical, dental, and vision coverage
- ❖ Tuition reimbursement options
- ❖ NYS Retirement
- ❖ NYS Deferred Comp 457B Plan
- ❖ Vacation, sick and holiday pay
- ❖ Aflac Insurance plans available

HOW TO APPLY: Apply through the online portal: https://watertown-portal.mycivilservice.com/jobopps

APPLICATION DEADLINE: 12/6/2026

Email civilservice@watertown-ny.gov for a complete job description.