

HIRING OPPORTUNITY: CITY OF WATERTOWN

DEPARTMENT: Watertown Housing Authority

POSITION TITLE: Maintenance Mechanic

SALARY RANGE: \$45,876 - \$62,528

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

PLEASE NOTE: This is a competitive title in the classified civil service. Appointment will be on a **provisional** basis only. To be eligible for permanent status, the individual accepting appointment will be required to pass a civil service exam and score among the top three.

DISTINGUISHING FEATURES OF THE CLASS: This is the third level of the Maintenance series involving semi-skilled and skilled work in the maintenance and care of buildings, multi-family, commercial, community facilities and property of the Watertown Housing Authority. Incumbents will be responsible for independently performing facility maintenance tasks including but not limited to mechanical, plumbing, electrical, HVAC and construction activities. Performs related work as required.

MINIMUM QUALIFICATIONS:

- (A) Graduation from high school or possession of a high school equivalency diploma and completion and certification of a course of study from a vocational technical school of carpentry, electrical, plumbing, masonry, HVAC trades; or
- (B) Graduation from high school or possession of a high school equivalency diploma and three (3) years of journeyman level experience in one or more of the building maintenance trades / HVAC; or
- (C) An equivalent combination of training and experience as defined by the qualifications of (A) or (B) above.

Licensing requirements: Valid NYS driver's license appropriate for the vehicles to be operated.

• SPECIAL NECESSARY REQUIREMENT:

- Incumbent must have or obtain EPA 608 Certification, Types I & II (A/C) within the first six (6) months of hire.
- Complete Blood Borne Pathogen Training within one year of employment and maintain required annual training;
- Obtain Lead Base Paint Certification to comply with EPA RRP Rule and HUD Lead Safe Housing Rule (LSHR) within one (1) year of employment and maintain required annual training;
- Complete Uniform Physical Conditions Standards (UPCS) Inspection Protocol Training within one (1) year of employment and maintain required annual training;
- Complete job related continuing education on an annual basis.

HOW TO APPLY: Apply through the online portal: <https://watertown-portal.mycivilservice.com/jobopps>

APPLICATION DEADLINE: 12/4/2023

Email civilservice@watertown-ny.gov for a complete job description.