

# HIRING OPPORTUNITY: CITY OF WATERTOWN

DEPARTMENT: Information Technology

POSITION TITLE: GIS Technician

SALARY RANGE: \$49,493 - \$62,133

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

PLEASE NOTE: This is a competitive title in the classified civil service. Appointment will be on a **provisional** basis only. To be eligible for permanent status, the individual accepting appointment will be required to pass a civil service exam and score among the top three.

DISTINGUISHING FEATURES OF THE CLASS: This position is responsible for assisting with the creation, operation, and administration of the GIS system. Responsibilities include migrating data to the GIS system; reviewing information and data to ensure quality; administering GIS databases; and training other departments on GIS uses. The incumbent does related work as required.

## MINIMUM QUALIFICATIONS:

For examination: If you expect to complete the educational requirement within six months of the examination, you can be admitted to this examination. If successful on the examination, you will not be certified for appointment until you have submitted proof of completion of the requirements to the City of Watertown Civil Service Commission. Proof must be submitted within two months of meeting the requirements; failure to do so will result in removal of your name from the eligible list.

For appointment: Either

(A) Graduation from a regionally accredited college or university or one accredited by the NYS Board of Regents to grant degrees with a Bachelors Degree or higher in GIS Technology or closely related field; OR

(B) Bachelors Degree or higher-level degree in any field and at least 6 months of documented experience in a GIS position

(C) Bachelors Degree or higher-level degree in any field, supplemented by at least 3 credit hours in GIS related coursework; OR

(D) An equivalent combination of training and experience as defined by the limits of above.

HOW TO APPLY: Apply through the online portal: <https://watertown-portal.mycivilservice.com/jobopps>

APPLICATION DEADLINE: 04/07/2024

Email [civilservice@watertown-ny.gov](mailto:civilservice@watertown-ny.gov) for a complete job description.