



Detective

Job Specification
Classification: Competitive

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for investigating crimes and offenses in violation of law. The incumbent secures and reports facts and information by interview, observation, and investigation. This position is characterized by the performance of extensive field activities concerned with gathering information for use in criminal proceedings. The work is performed under the supervision of a Detective Sergeant and/or Lieutenant. Does related work as required.

EXAMPLES OF WORK ACTIVITIES: (Illustrative only)

- Interviews suspects, witnesses, and complainants in an effort to obtain relevant information relating to the investigation of offenses against the law;
- Secures evidence such as statements of witnesses, documents, records, exhibits, photographs and affidavits required for the arrest of individuals and the indictment and prosecution of cases;
- Evaluates information gathered and makes conclusions based on it;
- Conducts field investigations of either reported or suspected violations of law;
- Executes warrants as directed by the courts or other police agencies, arresting suspects or violators in order to halt crimes in progress, prevent personal injury and determine further criminal activity;
- Investigates crimes, accidents and incidents in order to preserve and gather evidence used in criminal proceedings;
- Testifies in court regarding the investigations conducted and evidence collected;
- Compiles a variety of written factual reports in order to document activities and retain information useful in future and continuing investigations.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

- Good knowledge of modern police procedures, law enforcement and investigation techniques;
- Good knowledge of New York State Penal Law, Vehicles, and Traffic Law, Criminal Procedures Law and other applicable laws, regulations, and ordinances;
- Good knowledge of the geography of the City, familiarity with the operation of radio and VDT equipment;
- Good oral and written communication skills;
- Skill in the use of firearms;

Ability to:

- Ability to comprehend complex written material;
- Ability to deal firmly, yet courteously, with the public;
- Sound judgment and powers of observation;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: (Promotion)

For Appointment: Candidate must have four (4) years of full-time experience as a sworn officer with the Watertown City Police Department.

SPECIAL REQUIREMENT: Possession of a valid motor vehicle operator's license issued by the State of New York.

Classification history:

Revised: 8/2/05, 7/15/14