



Golf Course Maintenance Supervisor

Job Specification
Classification: Golf Course
Series: Maintenance

DISTINGUISHING FEATURES OF THE CLASS: This is a seasonal position involving responsibility for efficient maintenance of a municipal golf course grounds and its facilities. Responsibilities include, but are not limited to, maintenance and repair of greens, tees, fairways, and facilities and general supervision of an equipment repair shop. The work is performed under the general direction of the Golf Course Program Manager, allowing considerable leeway for independent action concerning procedures, methods and materials necessary to accomplish tasks. Supervision is exercised over subordinate employees. Does related work as required.

EXAMPLES OF WORK ACTIVITIES: (Illustrative only)

- Lays out and directs, as instructed, the construction of tees, greens and fairways;
- Supervises and performs the mowing, watering and maintenance of tees, greens and fairways;
- Selects proper types of turf and fertilizer and supervises related planting and maintenance activities;
- Oversees the operation of an equipment repair shop and performs repairs;
- Orders materials and supplies necessary for the operation of the golf course and its facilities;

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

- Thorough knowledge of the construction and maintenance of golf course tees, greens, and fairways;
- Thorough knowledge of various types of turf, fertilizers, and soil conditioners;
- Thorough knowledge of drainage control methods and water irrigation systems including, pumps and controls;
- Knowledge of herbicides and pest control materials, methods and techniques;
- Knowledge of grounds maintenance methods and techniques;
- Knowledge of business administration procedures; ability to plan, assign and supervise the work of others; and
- Knowledge and ability to operate the equipment necessary to maintain a golf course.

MINIMUM QUALIFICATIONS: Either:

(A) Graduation from high school or possession of a high school equivalency diploma and six (6) years of satisfactory experience in the construction or operation and maintenance of a golf course or park facilities, of which two (2) years must have been in a supervisory capacity OR;

(B) Any equivalent combination of training and experience sufficient to indicate ability to do the work.

Licensing requirements:

- Must possess and maintain a valid NYS driver's license;
- Must possess a NYS DEC commercial pesticide license.

Classification history:

Adopted: 2/21/2023