

PARKS AND RECREATION MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: The work involves performing a variety of tasks in connection with the upkeep, maintenance and operation of park areas and recreation facilities including picnic areas, athletic fields, and indoor and outdoor skating rinks. The incumbent is required to operate motor equipment and power tools to complete the work. The work is performed under the general supervision of the Parks and Recreation Crew Chief. The incumbent does related work as required.

EXAMPLES OF WORK ACTIVITIES: (Illustrative only)

- Maintains and repairs parks and recreational equipment including picnic tables, park signs, and athletic apparatus;
- Performs general grounds keeping maintenance such as mowing lawns, planting and trimming trees, shrubs, flowers, and other plants;
- Depending on the season, cleans and fills swimming pools or puts in and maintains ice and refrigeration equipment;
- Maintains and grooms nature and cross-country ski trails, athletic fields, tennis courts, skating rinks, and swimming pools;
- Performs minor electrical, plumbing, and carpentry repair to buildings such as installing light fixtures, unclogging drains, and repairing doors and windows;
- Performs minor vehicle maintenance and inspections for trucks, tractors, mowers, and Zamboni such as fluid changes, lubrications, and tire changes;
- Operates light trucks, tractors, and mowers for miscellaneous tasks and Zamboni for ice maintenance;
- Operates manual and power tools used in carpentry, plumbing, painting, and cement work;
- Plows and removes snow from parking lots, skating rinks, and sidewalks;
- Performs general park preparation and cleanup such as cleaning bathrooms, emptying grills, and picking up litter;
- Assists with concession stand duties, including running the cash register as assigned;
- May oversee the work of seasonal employees engaged in routine physical labor;
- Performs periodic motor equipment maintenance.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of the common practices, tools, terminology, and safety precautions used in the operation, maintenance and repair of park and recreation buildings, grounds, and equipment;
- Knowledge of basic mechanics in order to inspect vehicles and detect problems;
- Ability to operate motor equipment and power tools;
- Ability to follow simple oral and written instructions;
- Ability to perform parks and recreation maintenance work;
- Ability to perform work requiring strenuous effort;
- Mechanical aptitude;
- Excellent customer service skills;
- Dexterity; stamina; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: One (1) year of experience in general grounds, building maintenance, or building trades work.

SPECIAL REQUIREMENT: Possession of New York State Pool Operator Certification as required by the NYS Health Code within one (1) year of employment.

DRIVER'S LICENSE REQUIREMENT- Must possess and maintain a valid NYS Driver's License.

